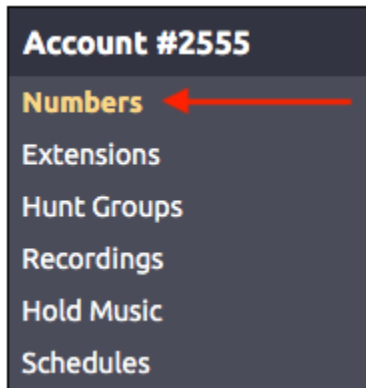


# Routing Numbers

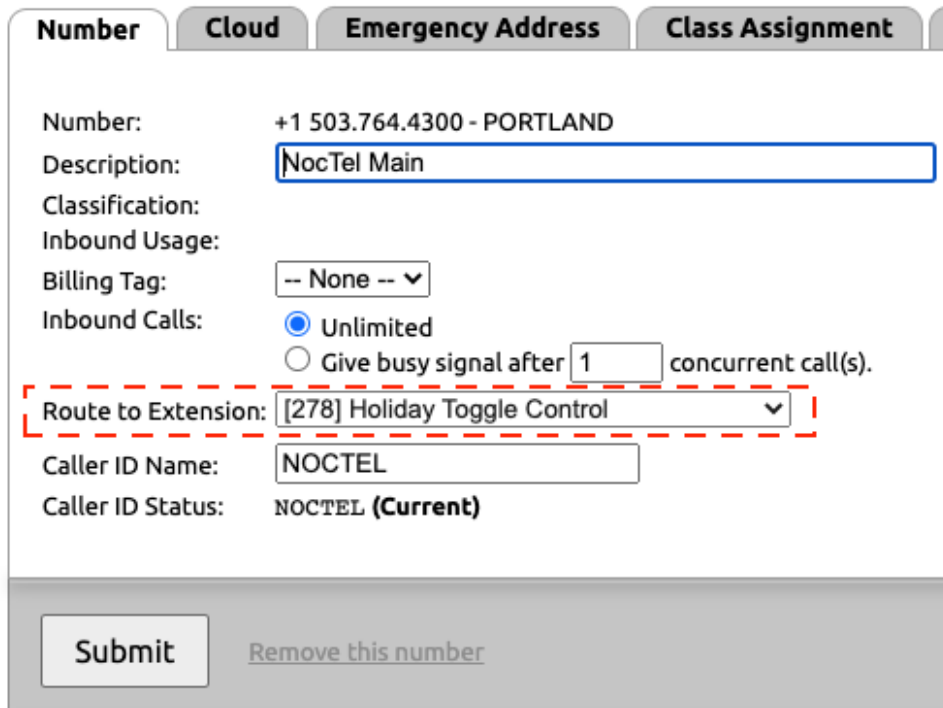
In order for an inbound call to an account phone number to be answerable, the number must be routed to and extensions in the account.

To route a number to an extension:

1. In the NocTel Portal, click **Numbers**.



2. From the list of numbers find the number that needs to be routed and click on it.
3. On the **Number** tab, locate the "Route to Extensions" dropdown box and use it to select an extension.



**Number** Cloud Emergency Address Class Assignment

Number: +1 503.764.4300 - PORTLAND

Description: NocTel Main

Classification:

Inbound Usage:

Billing Tag: -- None -- ▾

Inbound Calls: ☒ Unlimited  
☐ Give busy signal after 1 concurrent call(s).

Route to Extension: [278] Holiday Toggle Control ▾

Caller ID Name: NOCTEL

Caller ID Status: NOCTEL (Current)

Submit Remove this number

4. Click **Submit** to save the settings.

## Related articles

- [Exporting a Extension List](#)
- [Routing Numbers](#)
- [Time of Day Routing and Schedules](#)
- [Editing an Extension's Name and Number](#)
- [Bulk Operations Extensions](#)