# **Apivio WiFi Phone Setup**

The following setps will guide users through the process of setting up a Apivio Wifi phone on the NocTel system.

## Connect the Apivio WiFi Phone to a Wifi Network.

- 1. Press the End Call/Power button for 3 seconds to turn on the handset.
- 2. On the first startup, the device will prompt to be connected to an active Wi-Fi source. Follow the on-screen instructions to select the correct Wi-Fi Source and enter the password.
- 3. After it is connected the phone will prompt to start setup. This guide will be using the web-interface for easier setup. Press Del/Back until you return to the phone's main screen.

## **Creating a Generic SIP Extension**

The Apivio Wi-Fi currently needs to be added as a Generic SIP device. In the NocTel Control Panel add a generic SIP extension

- 1. Log into your NocTel Account.
- 2. Click Extensions on the left-hand menu.
- 3. Click the Add a New Extension link at the top of the extensions page.
- 4. From the list of devices locate the **Generic SIP Device** section and click the **Add Device** button. This will take you to the new extensions option page.
- 5. Give the extension a name and number.
- 6. At this time you can also set the extensions Caller ID Number and Emergency Address if changes need to be made.
- 7. IMPORTANT: After creating the extensions you will need to take note of the extensions SIP Host, SIP User ID, and SIP Password located at the bottom of the page.

## Enabling and Accessing the phone's Web Interface:

- 1. On the phone's home screen dial \*\*6646\*00
- 2. Enter 9999 and press "OK" If 9999 doesn't work you have a newer firmware and should try 99999999 (eight 9's)
- 3. Select 3. Remote
- 4. Select 1. Web
- 5. Using the arrow pad's left/right change disabled to enable.
- 6. Press **OK**
- 7. In a web browser navigate to the IP address of the phone. You will need to append the IP address with the specific port # of 8000. (Examples <IP of Phone>:8000 or 192.168.1.1:8000). Depending on your network setup and browser you may be warned the site is not secure, advance to the page to get the login prompt
- 8. Enter Username: admin
  - Enter Password: 9999
  - NOTE if you used 9999999 when accessing the phone's menu, you may also have to use it here as the password.
- 9. You should not be logged in to the phone's web interface.

#### Setting up the Phone via the Web Interface:

- 1. Click the tab Call Setup> Account
- 2. Under Account Config 1 Enter the Following information from the control panel:
  - a. User ID = SIP User ID
  - b. Password = SIP Password
  - c. Auth Name = SIP User ID
  - d. Display Name = Extension's Number
- 3. Click Save Settings button at the bottom. The page should refresh with Success
- 4. Click the tab Call Setup> Server
- 5. Under SIP Servers enter the following information from the control panel:
  - a. Domain = SIP Host
- 6. Click **Save Settings** button at the bottom. The page should refresh with Success
- 7. Click the tab Maintenance > Reboot
- 8. Click the **Reboot** button. The phone should reboot. If the phone asks you to register to server just press Del/Back and wait for the phone to connect to the Wi-Fi and server. You should now be able to place calls.

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