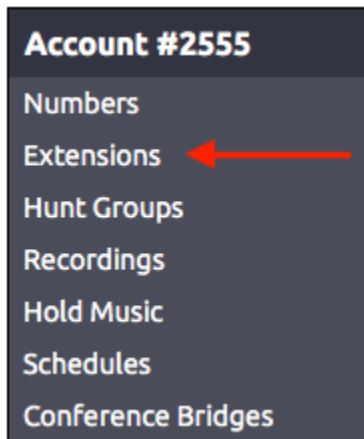# Viewing Management Options for Extensions

By default, the advanced management options for extensions are not visible. To view them follow these instructions:

1. Log in to the NocTel control panel.
2. Click "**Extensions**" on the left-hand menu.



3. Click on any extension in the list to open the extension's options page.
4. Click the **gear icon** in the upper right-hand corner of the page to view the management options.



5. Clicking the g**ear icon** again will hide the management options again.

## Related articles

- Exporting a Extension List
- Editing an Extension's Name and Number
- Deleting an Extension
- Adding a Generic SIP Extension
- Zeroizing an Extension